

Mrs. Alexis Galerno  
Principal, Grades K-6  
[galerno@burnsscitech.org](mailto:galerno@burnsscitech.org)

Dr. Daniel Hargrave  
Principal Grades 7-12  
[hargraved@burnsscitech.org](mailto:hargraved@burnsscitech.org)

**Burns Sci-Tech Charter School**  
Regular Board Meeting Minutes  
July 21, 2026 - 6:00pm  
STEM Literacy Lab- Main Office



1. Call meeting to order. The regular board meeting was called to order at 6:04pm.
2. Pledge of Allegiance.
3. Roll Call: April Coyle, Charlotte-Hope Gillis, Damian Hall, Jamie Sulle, Kylee Montgomery, Richard Paczkowski, Suzanne Jarrell– all present.
4. *Ms. Sulle motioned to approve the Workshop and Regular Board Meeting Minutes from June 9, 2026. 2<sup>nd</sup> by Ms. Gillis. Motion approved unanimously.*
5. Public Participation. Ms. Dana Greatrex presented information about a celebration that took place on July 11<sup>th</sup> 2026 at the Brannon Center to recognize Ms. Nancy Cummings, who lived in Oak Hill, was an educator and a contemporary of Mary McCloud Bethune, has Nancy B. Cummings Park in Oak Hill named after her, and is now a local legend.
6. Reports and Discussion/Actions:
  - a. The board discussed policy/contract amendments for Principal's PTO and Bonus structure. They discussed that the Principal's PTO would not need prior approval from Board chairman. The number of PTO days are to be determined as well as bonus policy. Ms. Montgomery will compile and refresh the policy and Principal's contract for review/approval during next regular board meeting.
  - b. *Ms. Gillis motioned to approve the final reading of 26-27 SY Budget. 2<sup>nd</sup> by Ms. Jarrell. Motion approved unanimously.*
  - c. The board discussed that committees will be formed to facilitate recruitment, revisions to bylaws-agendas, tabled items, governance, finance and more. (*Ed Note-see today's workshop and meeting agendas for new format.*) Special and Emergency Meeting Policy was discussed and is in the Bylaws for meetings be called by chairman when needed. No changes at this time.
  - d. *Ms. Sulle motioned to approve hiring Ms. Vicki Pugh, CEO Advancement Experts, for Board Training on August 28th, 2026, from 0900-1200 at Oak Hill First Baptist Church. 2<sup>nd</sup> by Ms. Coyle. Approved unanimously. (Ed Note – training will be held in the STEM Literacy Lab)*
  - e. The board discussed the revised articulation agreement with Samsula Academy. The revised articulation agreement provides clarity and protection for legally moving forward in this relationship, and the board could extend the previous 90-day window for articulation termination by 30 days to allow students to retain status at start of the 26-27 SY. *Ms. Sulle motioned to extend the 90-day window for articulation termination by 30 days to a 120-day grace period to allow students going into 26-27 SY to retain status. 2<sup>nd</sup> by Ms. Gillis. Approved unanimously.* Mr. Paczkowski will draft a cover letter and send the revised articulation agreement to Samsula Academy.
  - f. Ms. Galerno said she will send request to Mr. Fox (IT department) to set up shared calendar for Board members to view school events in Outlook.

- g. There is no motion regarding the next school year (27-28) admin retreat.
- h. Dr. Hargrave noted that the golf cart needs a part, and once cart is repaired it will be listed for sale. Funds from the sale will go towards purchase of a school van.
- i. Dr. Hargrave said that he has reached out to the News Journal Building contact but has not received a response yet regarding moving Senior Graduation discussion to the News Journal Building. Senior fundraising for 26 - 27 SY has already begun. The board discussed an increase in ticket prices and how to offset costs with fundraising and possibly holding graduation on a weekday. No decision was made.

7. Principals Report:

a. **Mrs. Galerno:**

- Wrangler's Ball "Yacht Rock" Theme October 23, 2026, 6-10pm sponsorships and tickets are live. Spread the information and encourage business sponsorships.
- Preplanning complete.
- Campus Clean Up Day August 1, 2026, 6:30am and 8:00am shifts. Mulch being delivered Friday July 31, 2026.
- Free lunch approved for upcoming 26-27 SY.
- A+ school 11 years in a row.

b. **Dr. Hargrave.**

- Welcome New Assistant Principal - Ms. Franklin.
- Increasing school spirit- turning concession into store, new t-shirt designs for purchase each month.
- "Eagle Fridays" pep rally 9am-noon.
- Royal Ball coming Spring 2027. High School students will host elementary students and their families in the gymnasium.

- 8. Mr. Appy, Business Manager, noted that the books for fiscal year 25-26 are closing and the new fiscal year 26-27 has begun.
- 9. Agenda Items to consider for next meeting: *(Ed: these items are on today's workshop and meeting agendas)*
  - a. Workshop at 4:00pm to discuss forming committees, Bylaws revision and timelines, staff appreciation, and revisions to Board meeting times.
  - b. Review Principal contract amendments.
  - c. Mrs. Galerno will bring sponsorship forms/flyers.
- 10. Board Member issues concerns/comments: *(Ed: these items are on today's workshop and meeting agendas)*
  - a. Ms. Jarrell discussed the need for monthly staff appreciation with ideas for discussion during next workshop.
  - b. Ms. Sulle proposed earlier board meeting times. Further discussion during next workshop.
  - c. Ms. Jarrell emphasized the importance of board representation at Oak Hill Community Trust meetings for discussion during next workshop.
- 11. Public Announcements: Next Board Workshop August 25, 2026, at 4:00pm with Regular Board Meeting to follow at 5:00pm.
- 12. The Board Meeting was adjourned at 7:31pm.